

Circular No: 3 **Committee List (Revised) for A.Y. 2026-27**

Dated: September 8th, 2026

For effective functioning of the Institute the following Committees have been constituted with immediate effect.

S.No.	Committees	Committee's Head/ Convener (Responsible for all Compliance & Reports)	Members
I DEPARTMENTAL COMMITTEES			
1.	Result Maintenance Committee and Student Progression (CO-PO-PSO Mapping & Attainment) (As required by different statutory bodies, GB and BOM of IITM)	Programme Heads & Programme Coordinators with Acad Office	
2.	Student Progression Committee (Advance learners /Slow learners)	Dr. Deepika Arora	Programme Heads & Programme Coordinators
3.	Publication & e-journal Committee (For annual magazine/ News Letter/ Annual Report/ Newspaper etc.) Appoint student members and representatives.	Journal (Print +Online) Editor - Dr. Dipti Gulati Assistant -Mr. Puneet Mathur Annual Magazine - Ms. Divya Gupta Annual Report - Dr. Sonam Arora Newsletter - (Jointly for Mgmt.& IT) Management & Commerce - Dr. Parul Sharma IT -Ms.Anjali Arora BA(JMC) -Ms. Jyoti B Newspaper BA(JMC) -Dr.Rajnish Pandey& Ms. Dipti Tiwari	Mr. Shinjan Ms. Ankita Luke Ms. Nidhi Ruhil Ms. Shivani Yadav Dr. Disha Garg
4.	Research & Academic Growth Cell: - Research Project Proposal & Building Relationship for conducting and grants with SIRO, ICSSR, GGSIP for FDPs, Workshops, Seminars/ Conferences etc. Institutional Memberships, Academic partnership and MOUs atleast five in an academic year.	Academic Growth- HODs Research IT - Dr. Manzoor Ansari Research Management - Dr. Deepali Saluja Research Commerce - Ms. Saguna Research Journalism -Ms. Jyoti B Research Records -Dr. Dipti Gulati	Dr.Gajendra Dr. Anurag Tiruwa Dr. Ashneet Kaur Mr. Suchivrat

5.	Case Study Development	Management & Commerce- Dr. Ashneet Kaur IT- Dr. Narjis Fatima	Ms. Ankita Sharma Mr. Puneet Chawla Ms. Swati Sharma Dr. Shilpi Bansal
6.	Feedback (Course Exit, Student Exit & Faculty & Parent Feedback)	Programme Head & Programme Co-ordinators to submit the consolidated report.	
7.	Google class room/ MS teams & Online Courses (NPTEL, MOOCS/SWAYAM)(registration, improvement in pass percentage & overall subject result improvement) Note: Programme Heads and Programme Coordinators to verify & up keep the record, submission to SPOC)	Ms. Saguna (MBA, BBA, B.Com(H) & BA(JMC) Ms. Anjali Arora (MCA, BCA)	Both are SPOC for IITM and GGSIPU
8.	Elite Club/ Advance Learners	All HODs	
II CO CURRICULAR & EXTRA CURRICULAR COMMITTEES			
9.	Cultural Committee	Ms. Rashmi Ishrawat	Ms. Komal Goel Ms. Sunaina Ms. Nidhi Ruhil Dr. Priyanka
10.	Fresher's, Farewell & Fiesta	Dr. Rahul Kumar	CA Rohit Kumar
10.1	Event Management	Mr. Suchivrat Arya	Ms. Priyanka Rattan
11.	Environment and Sustainability and as In-charge for various events for SWACHHTA ACTION PLAN	Ms. Manisha	Ms. Mahima Ms. Pratibha Pathak Ms. Akanksha Agarwal Ms. Pooja Sharma
11.1	Events of Eco Club NCT, Waste Management (Water, Energy, Solid & e-waste)		
11.2	Disaster Management (Reports & Compliances)	CA Rohit Kumar Ms. Komal Goel	Mr. Raman Paul (Care taker) Mr. Uttam Kumar (Electrician) Mr. Sandeep Kumar (Acad office) Mr. Prevaindra Kumar (Lab Assistant)
11.3	Audits (Green, Energy, Water, Waste, e-waste)	Dr. Gopal Singh Latwal	

12.	NCC & NSS	Lt. Gautam Kumar (ANO) Ms. Shweta Aneja (SPOC-NSS)	Unit Heads Ms. Aditi Aggarwal Mr. Suchivrat Dr. Ramandeep Kaur Dr. Parul Sharma Dr. Priyanka Dr. Amit Kumar
13.	Sports Committee	Dr. Amit Kumar (to coordinate with HOD for events)	Mr. Puneet Chawla Mr. Anubhav Roy (Men Sports) Ms. Natasha (Women Sports)
14.	Technical Fest & NexVerse	Dr. Ganesh K. Wadhwani Lt. Gautam Kumar	Ms. Komal Sharma Ms. Kanchan
15.	Internware	Dr. Mandeep Singh	Team Internware
16.	Management Club & Management Sapiens	Dr. Amita Pathania	Ms. Sapna Gandhi Ms. Mahima
17.	Commerce Club & Commerce Fest (CommParv)	Dr. Vikas Bharara	Ms. Shikha Dabral
18.	Mass Media Club	Dr. Nivedita Sharma	Dr. B.K. Mishra
19.	Debate and Literary Events Committee	Dr. Disha Garg	Mr. Anubhav Roy
20.	Innovation & Incubation		
20.1	Entrepreneurship Development Cell & Startup	Dr. Ashneet Kaur (AICTE compliance and report submission w.r.t. all AICTE events)	Ms. Sapna Gandhi Ms. Natasha Dr. Garima
	Technical Aspects		
20.2	Software Development Cell	Ms. Kavita Srivastava (AICTE compliance and report submission w.r.t. all AICTE events)	Mr. Rahul Kumar
20.3	IPR Cell	Dr. Manzoor Ansari	
20.4	Artificial Intelligence & Experience Cell	Ms. Komal Sharma	Ms. Aditi Aggarwal
III. INFRASTRUCTURAL RELATED COMMITTEE			
21.	Library & Book Bank	Dr. Dipti Gulati	Dr. Harmeet Malhotra (BCA, MCA) Ms. Saguna Khajuria- B.Com(H) Dr. Latika Malhotra- (MBA) Dr. Deepali Saluja (BBA) Dr. B.K. Mishra (BA-JMC)
22.	Social Media, Website Administration & Record Maintenance		
22.1	Social Media, Website	Lt. Gautam Kumar	Ms. Divya Gupta (Content) Mr. Shinjan Chatterjee Mr. Rahul Kumar

22.2	Activity Record Maintenance	Lt. Gautam Kumar Mr. Mayank	All PCs & Programme Heads/ Event incharge to submit the hard & soft copy (Notice+ Report) within 48 hrs. of event completion
23.	Lab Quality Assurance Cell	Ms. Aditi Aggarwal	Mr. Previndra Kumar
24.	Repair & Maintenance/ Stock Verification/ AMC compliance	Dr. Dipti Gulati / Mr. Prevendra Kumar / Mr. Pijush	
25.	Maintenance & upkeep of classrooms, ICT & Infrastructure	Respective mentors	
Essential Requirements and Compliances (Details of Members as per Statutory with respect to constitution of committee is mailed)			
26.	Student Grievance Redressal Committee& GRC	Ombudsmen- Dr. C.P.Chawla Chairperson-Dr. Rachita Rana Dr. Bhawna Mukaria	Dr. Mandeep Singh Dr. Gopal Singh Latwal Ms. Leena Gupta
27.	Women Development & Internal Complaint Committee (ICC) (ICC compliance & Gender Audit)	Dr. Harmeet Malhotra	As per office order
28.	Proctorial / Discipline Committee	Dr. Anurag Tiruwa	Dr. Ramandeep Kaur Dr. Amit Kumar Dr. Rajnesh Pandey Dr. Sonam Arora Mr. Mukesh Kumar(IT)
29.	Student Welfare and Well Being Committee	Dr. Renu Bhatia (Clinical Psychologist) Dr. Sonam Arora (Student Counsellor) Dr. Gopal Singh Latwal (Yoga & Meditation)	All Class Mentors
30.	Anti-Ragging Committee (Statutory Compliances & Annual Report Submission)	Dr. Deepali Saluja	As per office order
31.	Alumni Association/committee (Alumni Meet & AGM)	Dr. Rachita Rana - Chairperson Dr. Deepika Arora - President	Dr. Latika Malhotra - Vice President Ms. Leena Gupta - Vice President Dr. Mandeep Singh - Secretary Mr. Shiva Sharma - Member Ms. Simran - Member
32.	Inclusion Committee for Students with Disability and Minorities (SC/ST)	Ms. Ankita Luke	As per office order

OTHERS			
33.	Training & Placement Cell/ Industrial Visit/Higher Education /Corporate Affairs	Dr. Mandeep Singh	Dr. Latika Malhotra (MBA) Dr. Roopal Asati (BBA) CA Rohit Kumar(BBA) Ms. Ruchika (BCA) Ms. Shikha Dabral(B.Com(H)) Ms. Anjali Arora (MCA) Dr. Nivedita Sharma & Ms. Dipti Tiwari (BA(JMC)) Dr. Anurag Tiruwa (Training Incharge)
34.	HR Planning & Academic Coordination	Dr. Vikas Bharara	Mr. Puneet Chawla Ms. Preeti Mr. Harshpal
35.	IQAC/ AQAR/Surveys/ERP	Dr. Ramandeep Kaur	Ms. Priyanka Rattan(Overall Data Collection, Final compilation and Record Keeping) Dr. Harmeet Malhotra-BCA Dr. Amita Pathania & Dr. Disha Garg-BBA Dr. Roopal Asati-MBA Ms. Saguna Khajuria-B.Com(H) Ms. Jyoti B-BA(JMC)
36.	ERP-Monitoring for Director	Dr. Megha Sharma	
37.	Committee for Board of Management & Program Academic Committee Meets of departments (All kinds of records)Director Meetings	Ms. Shikha Dabral	
38.	Canteen Committee	Ms. Sapna Gandhi Mr. Naman Jain	Ms. Nidhi Ruhil Mr. Shinjan
39.	Mandatory Disclosure	Dr. Gopal S. Latwal / Dr. Ganesh Kr. Wadhwani / Dr. Vikas Bharara	
40.	All Inspections and Report preparation for JAC, NIRF and AISHE & Academic Audit	Dr. Ganesh Kr. Wadhwani / Dr. Gopal Singh Latwal / Dr. Vikas Bharara	HODs to provide data and information as required
41.	Examination Committee	Dr. Gopal Singh Latwal	Mr. Rahul Anand Mr. Shailendra
42.	Repository Maintenance	Documents -Mr. Prevaindra Kumar Photographs - Mr.Rajeev Verma Video - Mr. Sahil Dhall	

Note: -

1. Normal working of the faculty members will not be affected while working in these committees.
2. Concerned committee Incharge/Convener/Co-ordinator can include some members as per the requirements with prior approval. When Convener of the concerned committee is not available the next person will work as Convener.
3. It is the responsibility of Incharge/ Convener/ Co-ordinator/ members to collect the relevant information independently and verify at their end before final submission to the concerned authority.
4. Departmental Committees will be formed by concerned HODs.

HODs

- **MBA &BBA (Morning &Evening Shift)**
- **MCA &BCA (Morning&Evening Shift)**
- **B.Com(H)(Morning & EveningShift)**
- **BA(JMC)**

Prof.(Dr.) Rachita Rana
Director, IITM

Hon'ble Chairman, Board of Management, IITM